**Presenter:** Jenny Hoffman, BS, Manager of Chapter Development, Honor Society of Nursing, Sigma Theta Tau International Constituent Services Center, Indianapolis, IN USA

**Title:**
SPECIAL SESSION: How to Amend Your STTI Chapter to Add a College of Nursing or Practice Setting

**Type:**
Oral

**Keywords:**
add a school or practice setting, amend chapter and amendment

**Summary:**
STTI chapters can officially expand by adding an institute of higher education or practice setting. Learn the requirements, process, and timeline to officially expand your chapter.

**Final Number:**
H 03

**Slot:**
H 03: Saturday, 29 July 2017: 8:30 AM-9:15 AM

**References:**

http://www.nursingsociety.org/connect-engage/chapters/starting-an-stti-chapter

**Learning Activity:**

<table>
<thead>
<tr>
<th>LEARNING OBJECTIVES</th>
<th>EXPANDED CONTENT OUTLINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learners will understand the requirements to begin pursuing a charter amendment.</td>
<td>-- the minimum requirements to begin the charter amendment process. -- the pre-application tasks and trainings required.</td>
</tr>
<tr>
<td>Learners will understand the timeline and process for submitting the charter amendment application.</td>
<td>--The milestones that must be met in order to submit the charter amendment application. -- what reviewers expect to see on the application. --the overall timeline</td>
</tr>
</tbody>
</table>