Title:
CHAPTER SESSION: Tour the NEW Online Induction System

Keywords:
duction, inducting members and online induction system

Abstract Text:
Tour the NEW Online Induction System*
Chapters use the Online Induction System to issue membership invitations to eligible students and nurse leaders. Take a tour of the new system before you use it, to see if you have any questions or concerns.

*Not eligible for continuing nursing education.

During this virtual tour, you will:

- Understand how to upload candidates and issue invitations through the new Online Induction System.
  - You can now set up inductions that include no ceremony, an in-person ceremony, or a virtual ceremony. This will help your chapter to have the type of event that meets the needs of your candidates. Ceremonies are not required for each induction, and there is no minimum number of candidates.
  - The new system allows for the upload of both csv and Excel files, using the preset headers determined by the STTI database. It will also allow your chapter to upload candidates who were previously invited, but who did not accept. (This is a new feature!) You will receive an alert for candidates who are already active or inactive members, so you know if you need to follow-up with any individuals.
  - You can also pre-schedule invitation and reminder messages, to ensure that your candidates are able to accept the invitation before the respond-by date. There is already default text included, or you can choose a template that has a small blocked area that will allow you to customize text or add information that is important to the invitation/reminder.

- Learn how members accept their invitation through the new system. This responsive site will even allow your candidates to accept on their mobile phone, tablet, or iPad! Take a tour of the page that you candidates see when they receive your email invitation

Because of the nature of this session, it is not eligible for continuing nursing education.

Final Number:
C 01

Learning Activity:

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<td>The Online Induction System will be opened to demonstrate how chapters will use it</td>
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<td>Learn how members accept their invitation</td>
<td>The acceptance site will be opened to show chapter leaders what it looks like</td>
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